

## **LEGAL NOTICE**

In accordance with the provisions of Articles 10 and 11 of Law 34/2002, of 11 July, on Information Society Services and Electronic Commerce, we provide users and visitors with the legal information relating to the organisation that owns the website located at the internet address [www.proexpci.com](http://www.proexpci.com)

Owner of the website.

Corporate name: PROEX PROTECCIÓN CONTRA INCENDIOS, S.L.

Tax code: B07680127

Address: AVENIDA LLUC, Nº74 07300 INCA, BALEARES

Email address: [info@proexpci.com](mailto:info@proexpci.com) Telephone:

971504339

Activity:

Terms and conditions of use:

In order to browse this website as a visitor or to register with and access the services offered by PROEX PROTECCIÓN CONTRA INCENDIOS, S.L., the following terms and conditions of service and use must be accepted:

- a) The user accepts these general terms and conditions of use and service of the [www.proexpci.com](http://www.proexpci.com) website. Any user who does not accept these terms and conditions will be unable to use the services and contents of the website [www.proexpci.com](http://www.proexpci.com).
- b) These terms and conditions of use regulate the access and use of the website [www.proexpci.com](http://www.proexpci.com). Use of this website confers the status of user from the moment of access and once browsing has begun. By accessing any of the website's content, the user expressly accepts these general terms and conditions. The user accepts the particular conditions applicable to the different services provide by the organisation on the website accessed.
- c) The website [www.proexpci.com](http://www.proexpci.com) provides users with access to and use of diverse information and services.
- d) The user must be of legal age to use the services of the [www.proexpci.com](http://www.proexpci.com) website. Minors under the age of 18 may only use the services of the [www.proexpci.com](http://www.proexpci.com) website under the supervision of a parent or legal guardian.
- e) The user undertakes to make appropriate use of the content and services of the [www.proexpci.com](http://www.proexpci.com) website. This use must be carried out in accordance with the law, good conduct, public order and the provisions of these general terms and conditions.
- f) In general, the provision of the website's services and access to the information that it contains does not require prior subscription or registration by the user. However, PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. makes the use of some of the services offered on the website conditional upon the prior completion of the corresponding registration or personal data collection form by the user. The aforementioned registration must be carried out in the manner expressly indicated in the service itself or in the specific conditions by which it is regulated, where applicable.

g) The user accepts the obligation not to carry out any action that may damage, render unusable, prevent access to or damage the contents and services, and/or prevent normal use, of the website [www.proexpci.com](http://www.proexpci.com) by other users. In particular, and by way of example but not limitation, the user agrees:

Not to carry out any action that may affect, destroy, alter, render unusable or damage personal data, programmes or electronic documents found on the website.

Not to introduce, store or disseminate any computer program, data, virus or code that may damage the website, any of the services or any of the equipment, systems or networks of the organisation, of any other user and/or of any of the organisation's suppliers.

#### Amendments.

The entity reserves the right to unilaterally amend these terms and conditions at any time due to the existence of new economic and/or commercial circumstances that make such amendment advisable, as well as due to the amendment, evolution or enactment of applicable laws, regulations and rules that affect the provision of the service and/or aspects related thereto. In such cases, the publication and announcement thereof will take place as far in advance as possible. Similarly, the company/entity reserves the right unilaterally amend, at any time, the presentation and configuration of the website..

#### Links to third parties.

This Legal Notice refers exclusively to the website, and does not apply to any links or third party websites accessible through it. The organisation is not responsible for the content of any websites linked to, or for any link included on a website accessed from the organisation's website.

#### Intellectual and industrial property.

All the contents of the website are the exclusive property of the organisation, including but not limited to the graphic design, source code, logos, texts, graphics, illustrations, photographs and any other elements that appear on the website. Likewise, the trade names, trademarks or distinctive signs of any kind contained on the website are protected by intellectual and industrial property law. The organisation has the exclusive right to make use of the aforementioned intellectual property in any form and, in particular, the rights of reproduction, distribution and public communication. The user is prohibited from any non-consensual use, in whole or in part, of any of the contents of the website that make up the intellectual or industrial property rights of the organisation over the website and/or its contents.

The organisation reserves the right to take any type of legal action against any user who carries out any action that involves the reproduction, distribution, commercialisation, transformation and, in general, any other use, by any means, of all or part of the contents of the website, and which constitutes a breach of the website's intellectual and/or industrial property rights.

#### Notifications.

For the purposes of these general terms and conditions, and for any communication that may be necessary between the organisation and the user, the latter should use the email address [info@proexpci.com](mailto:info@proexpci.com). Communications from the organisation to the user will be made in accordance with the personal data provided by the user when registering on the website [www.proexpci.com](http://www.proexpci.com). For all communications relating to the use of the website and/or the contracting of the services offered therein, the user expressly accepts the use of email as a valid procedure for sending any such communications.

#### Applicable legislation.

The relationships established between the owner of the website and the user will be governed by current Spanish legislation, and the competent Courts and Tribunals will be responsible for resolving any possible disputes that may arise. If the user is considered to be a consumer, the competent Courts and Tribunals will be those provided for in the provisions of current legislation governing consumer protection.

## **PRIVACY POLICY**

In accordance with the provisions of the General Data Protection Regulation GDPR (EU) 679/2016 and Organic Law 3/2018, of 5 December, on Personal Data Protection and Guarantee of Digital Rights, you are provided with the following information on the processing of your personal data.

Who controls the processing of your personal data?

Data Controller and Data Protection Officer

The Data Controller responsible for the processing of your personal data is PROEX PROTECCIÓN CONTRA INCENDIOS, S.L., with registered address at AVENIDA LLUC, N°74, 07300, INCA. You can contact the data protection officer at the following email address: [info@proexpci.com](mailto:info@proexpci.com).

What data do we process?

At PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. we process the personal data that you provide by filling in the forms provided for this purpose on this website, as well as any personal data resulting from the provision or contracting of our services or products and/or any personal data resulting from the commercial relationship that you have with us. In addition, we process the personal data generated by your activity on our website, which includes your browsing data obtained through the website.

It is important for us to keep the record of your personal data up to date. You are obliged to keep us informed of any changes or errors in your personal data as soon as possible by contacting us by email: [info@proexpci.com](mailto:info@proexpci.com).

What do we process your personal data for?

Purpose: Your personal data is processed for the following purposes:

- Managing and maintaining the services provided through the website.
- Managing and servicing queries and requests for information made by users through the contact form. The email address and personal data that you provide us with through the contact form on the website will be used exclusively to deal with the queries that you send us by this means.
- Managing requests for information or requests for quotations for our services or products.

How long will we keep your personal data?

We keep your personal data in our systems and files for as long as is needed to carry out the purposes of the processing, and to comply with applicable legislation. Your personal data will be kept for as long as there is a contractual and/or commercial relationship with you, or as long as you do not exercise your right to the deletion and/or restriction of processing of your data. The length of time for which personal data is kept will vary depending on the purposes of the processing, and in general terms:

- The personal data that you provide when contracting our services or products will be kept for the duration of the contractual relationship and, once said relationship has ended, for the legally mandated period of time with regard to any legal actions arising from said relationship.
- The personal data you provide in order for us to manage requests for information or queries through the contact form will be kept as long as you do not request for said data to be erased or cancelled.

Your personal data will be kept for as long as it is useful for the purposes indicated and, in any case, for legally mandated periods and for length of time necessary to address any possible liabilities arising from the processing of said data.

#### Data security

We have appropriate technical and organisational security measures in place to protect your personal data against unauthorised or unlawful processing, accidental loss, destruction or damage, and to ensure the integrity and confidentiality of your personal data. The technical and organisational security measures implemented make it possible to: guarantee the permanent confidentiality, integrity, availability and resilience of the processing systems and services; restore the availability of and access to personal data promptly in the event of a physical or technical incident; and regularly verify, evaluate and assess the effectiveness of the technical and organisational measures implemented to ensure the security of the processing.

These technical and organisational security measures have been designed taking into account our IT infrastructure, the state of the art in accordance with current standards and practices, the cost of implementation and the nature, scope, context and purposes of the processing, as well as the risks of varying likelihood and severity of the processing to your personal data.

What is the legitimacy for the processing of your data?

Legitimacy: The legitimacy to process your personal data is based on:

- Executing and maintaining a contractual and commercial relationship with you, such as contracting the organisation's products and services, and managing and processing requests for quotes for the organisation's products and/or services, all in accordance with the provisions of Article 6.1.B of GDPR (EU) 679/2016 and Organic Law 3/2018, of 5 December (LOPDPGDD).
- Your express consent for one or more purposes, such as sending you our own or third-party advertising communications or newsletters, managing how curricula vitae are sent, and taking part in activities or competitions, all in accordance with the provisions of article 6.1.A of GDPR (EU) 679/2016 and Organic Law 3/2018, of 5 December (LOPDPGDD).
- Compliance with various legal obligations, all in accordance with the provisions of Article 6.1.C of GDPR (EU) 679/2016 and Organic Law 3/2018, of 5 December (LOPDPGDD).
- Meeting the legitimate interests pursued by the data controller or by a third party, e.g. for security reasons, to improve our services and/or to manage requests or queries.

During the data collection process, and in each place on the website where personal data is requested, the user will be informed by means of a hyperlink or by the inclusion of appropriate mentions on the form itself of the mandatory nature or otherwise of the collection of their personal data.

The personal data requested in the forms on the website are, in general, mandatory (unless otherwise specified in the required field) in order to comply with the established purposes. Therefore, if the personal data requested is not provided, or is not provided correctly, the request cannot be fulfilled.

There is an obligation to provide your personal data when contracting a service or product, and/or when requesting a quote or offer.

The sending of advertising communications, newsletters or bulletins about our products and services is based on the consent that you are asked for, and under no circumstances does the withdrawal of this consent affect the contractual or commercial relationship that you have with us.

If you have authorised us to send advertising for our services and products, your personal data may be used to manage the sending of advertising offers and newsletters by electronic means. In these cases, the provisions of articles 20 and 21 of Law 34/2002, of 11 July 2002, on information society services and electronic commerce, apply to the use and processing of your personal data for the purpose of sending advertising by electronic means.

If you have ticked the option to receive advertising, or if you have subscribed to our newsletter, you can cancel this option at any time.

With which recipients will your data be shared?

Recipients: In general, your personal data will not be shared with any third party outside the organisation, unless there is a legal obligation to do so. However, you are informed that third-party providers may have access to your personal information as data processors in the context of providing a service for the data controller organisation. You are informed that you can request a complete list of the recipients that may receive your personal data as processors or as third-party recipients transfer by emailing: [info@proexpci.com](mailto:info@proexpci.com). In addition to the above, the organisation may transfer or communicate personal data in order to fulfil its obligations to the Public

Administrations in cases where this is required, in accordance with the legislation in force.

-International data transfers:

In order to carry out the data processing activities detailed above, we may transfer data to countries outside the European Economic Area (EEA), and store said data in physical or digital databases managed by organisations acting on our behalf. Database management and the processing of data are limited to the purposes of the processing and are carried out in accordance with applicable data protection laws and regulations. If any data is sent outside the EEA, the company will use appropriate contractual measures to ensure data protection, including but not limited to contracts based on the standard data protection clauses adopted by the European Commission applicable to the sending of personal data outside the EEA.

What rights do you have in the processing of your personal data?

Your rights: You have the right to obtain access to your personal data, as well as to request that any inaccurate data be rectified or, where appropriate, to request the removal of said data when, among other reasons, the information is no longer necessary for the purposes for which it was obtained. In certain circumstances, you may request that the processing of your data be limited, in which case we will only retain it for the purpose of filings or defending complaints. Additionally, and for purposes related to your particular situation, you may oppose the processing of your data, in which case your personal information will no longer be processed for those purposes to which you have stated your opposition. Where technically possible, you may request the portability of your data to another data controller. To exercise these rights, in accordance with current legislation, you can send a letter by post, enclosing a copy of a document proving your identity (DNI), to PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. at AVENIDA LLUC, N°74, CP: 07300, INCA or send an email to [info@proexpci.com](mailto:info@proexpci.com). You have the right to lodge a complaint with the supervisory authority: Spanish Data Protection Agency ([www.agpd.es](http://www.agpd.es)). Origin of personal data: the data subject.

You expressly accept the inclusion of the personal data collected while browsing the website and/or provided by filling in any forms, as well as any data resulting from a possible commercial relationship, in the organisation's automated personal data files.

The organisation guarantees the confidentiality of users' personal data. However, when required to do so, the organisation will disclose personal data to the relevant public authorities, along with any other information in its possession or which is accessible through its systems, in accordance with the legal and regulatory provisions applicable to each case. Personal data may be kept in the files owned by PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. even after the commercial relations formalised through the organisation's website have ended, solely for the purposes indicated above and, in any case, for the legally established periods, at the disposal of administrative or judicial authorities.

#### Use of social media

When you interact with our website through various social media platforms, such as when you connect to or follow us or share our content on social media platforms (Facebook, Twitter, LinkedIn, Instagram or others), we may receive information from these platforms, including information about your profile, user ID associated with your social media account, and any other public information that you allow to be shared with third parties on said platforms.

The organisation uses social media as a way to provide information about the services it offers, as well as any other activity or event that it carries out and wishes to publicise, but at no time will it obtain personal data from users interacting on said social media platforms, unless there is express authorisation to do so.

This data is only used within the social media platform itself and is not incorporated into any processing system.

Social media platforms have their own terms of use and privacy policies that you are obliged to take into account and observe if you use them.

In cases of registration and/or access through a social media account, the organisation may collect and access certain information from your user profile on said platform, solely for the purposes indicated above.

### **INFORMATION SECTION ON ARTICLES 13 AND 14 OF THE GDPR ON THE PROCESSING OF THE PERSONAL DATA OF INVOICES / ACCOUNTING**

In accordance with the provisions of the General Data Protection Regulation GDPR EU 679/2016 and Organic Law 3/2018 of 5 December on Data Protection and Guarantee of Digital Rights, you are provided with the following information on how your personal data is processed:

**RESPONSIBLE / MANAGER:** PROEX PROTECCIÓN CONTRA INCENDIOS, S.L., Fiscal ID code: B07680127, Address: AVENIDA LLUC, Nº74, CP: 07300 INCA, Telephone: 971504339, Email address: info@proexpci.com.

**PURPOSE:** At PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. we process the information that you provide us with in order to prepare and produce the invoices for products and/or services and in order to comply with tax and accounting obligations. The personal data provided will be retained for the duration of the commercial relationship and as long as no request has been received to delete the same by the interested party, for a duration of 5 years from the last time you contract and/or purchase anything. In any event, your personal data will be retained while they remain useful for the purpose indicated, and in any event for the legally established periods and for the time needed to address any possible liabilities resulting from said processing.

**LEGAL BASIS:** Personal data processing is based on the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into the contract. We are also obliged to process your personal information to comply with a legal obligation that applies to the data controller, in accordance with the provisions of the General Data Protection Regulation GDPR EU 679/2016 (Art. 6.1. B. C) and Organic Law 3/2018 of 5 December on Data Protection and Guarantee of Digital Rights: (LOPDPGDD).

**RECIPIENTS:** No personal data will be shared with any third party not connected to the company, unless it is a legal requirement to do so. However, you are informed that third-party providers may have access to your personal data, as data processors, within the framework of the provision of a service for the Data Controller company. In addition to the above, the company may share or communicate personal data in order to meet its obligations with public administrations when required to do so by law. No data is expected to be transferred to third countries.

**RIGHTS:** Interested parties have the right to obtain access to their personal information, as well as to request that any inaccurate data be rectified or, where appropriate, to request the removal of said data when, among other reasons, the information is no longer needed for the purposes for which it was obtained. In certain circumstances, interested parties may request that the processing of their data be limited, in which case we will only retain it for the purpose of filing or defending complaints. Additionally, and for purposes related to their particular situation, interested parties may oppose the processing of their data, in which case their personal information will no longer be processed for those purposes to which they have stated their opposition. When technically possible, the interested party may request the portability of their data to another Data Controller. To exercise these rights, in accordance with current legislation, the parties concerned may write to PROEX PROTECCIÓN CONTRA INCENDIOS, S.L. at AVENIDA LLUC, N°74, CP: 07300 INCA, enclosing a copy of a document accrediting their identity (national identity document), or email [info@proexpci.com](mailto:info@proexpci.com). You have the right to file a complaint with the Regulatory Authority: The Spanish Agency for Data Protection ([www.agpd.es](http://www.agpd.es)). Origin of personal data: the data subject.